

# **NOTICE OF PROPOSED REGULATIONS**

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In accordance with State Government Article § 10-112.1, Annotated Code of Maryland, notice is hereby given that the Comptroller of Maryland has proposed the following new or amended regulations. The published regulations can be found in the December 12, 2025, edition of the [Maryland Register](#).

## **Title 03 COMPTROLLER OF THE TREASURY**

### **Subtitle 01 OFFICE OF THE COMPTROLLER**

#### **Chapter 01 General Regulations**

Authority: General Provisions Article, §§4-201 and 4-206; State Government Article, §§10-122(a) and 10-304(b); Tax-General Article, §§2-102 and 2-103; Annotated Code of Maryland

#### **.01 Inspection of Public Records.**

*A. In this regulation, "sociological information" means:*

- (1) Social Security number;*
- (2) Individual taxpayer identification number;*
- (3) Federal employer identification number;*
- (4) Personal street address;*
- (5) Personal phone number;*
- (6) Personal e-mail address;*
- (7) Date of birth;*
- (8) Information regarding marital status, dependents, or relatives;*
- (9) Information regarding employment status, including employment application;*
- (10) Medical or psychiatric history;*
- (11) Medical assistance;*
- (12) Educational history; and*
- (13) Driver's license number.*

*B.* All public records maintained by the Comptroller, other than those which the Comptroller is authorized or required to hold confidential under the Public Information Act, *the Tax-General Article, or other law*, shall be open for inspection at any time during regular business hours. A person seeking the right to inspect a public record maintained by the Comptroller, other than by means of written request, who is advised by the custodian that the Comptroller is authorized or required to hold the record confidential under the Public Information Act, may pursue [his]*the* request by making written application to the Comptroller of the Treasury, State Treasury Building, Annapolis, Maryland.

[B.]*C.* A person who makes a written request for a public record maintained by the Comptroller shall include in the request:

- (1)-(2) (text unchanged)

[C.]*D.* As soon as practicable, but not later than 30 days after receipt of the written request for access to any public record, the Comptroller shall either:

- (1)-(3) (text unchanged)

[D.]*E.* The grant of a request for public inspection includes the right to copy the public record or to have it copied by the Comptroller's Office. If the Comptroller grants a request to inspect a public record, in whole or in part, the notice mailed to the applicant shall include the date, time, and place of the inspection, and the name of the employee of [his]*the Comptroller's* office to be contacted by the applicant for this purpose.

[E.]*F.* If the Comptroller denies, in whole or in part, a written request for the inspection of a public record in his possession, [he]*the Comptroller* shall provide the applicant, within 10 working days of the denial, with a written statement of the grounds for the denial and the remedies available to the applicant for review of his decision.

[F.]*G.* Any time limit set forth in this regulation:

- (1)-(2) (text unchanged)

[G.]H. Charges for Copies, Print-Outs, *Electronic Files* and Photographs.

(1) When the duplication is performed by the applicant or by an employee of the Comptroller's Office without supervision by a senior official, on conventional duplicating equipment located in an office of the Comptroller, the charge for copies or photographs of a public record provided pursuant to this regulation shall be [25]50 cents per page. A charge of [50 cents]\$1 per page shall be made for copies which the Comptroller is required to make in order to delete privileged or confidential information from public records which an applicant will personally inspect and for copies which must be made under the supervision of a senior official.

(2) If copies or photographs cannot be made on equipment located in the office where the public records are kept, the Comptroller shall cause the copies to be made at a location of [his]the Comptroller's choosing, and shall charge for this service, in addition to charges incurred for duplication, an amount sufficient to reimburse the State for the cost of the time of an employee of [his]the Comptroller's office in supervising this copying.

(3) If the Comptroller is required to provide a print-out or *electronic file* pursuant to this regulation, [he]the Comptroller shall determine a reasonable charge for the print-out or *electronic file* on a case-by-case basis, taking into account computer time, programming, and material costs.

*I. Except as provided in §J of this regulation, the custodian may not disclose and shall deny a request for inspection or copying of any part of a public record that contains sociological information relating to an individual.*

*J. Subject to § B of this regulation, a custodian may disclose sociological information:*

- (1) that is anonymized and aggregated;*
- (2) to other public officials and employees in the performance of their public duties;*
- (3) to the person in interest or the agent or representative of the person in interest;*
- (4) with the consent of the person in interest;*
- (5) pursuant to a duly issued subpoena; or*
- (6) pursuant to a court order.*