

Bulletin

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No. AB-41

February 28, 2005

To: Statewide Caterer's License (SCAT) Holders and
County Liquor Control Boards

Subject: Revised Catered Event Certificate and Notice

Attached, is a supply of revised Catered Event Certificate and Notice forms, COM/ATTB-011-2. You may discard the obsolete forms and, effective with the date of this bulletin, begin using the new forms. The purpose of this revision is to include, in the Catered Event Information portion of the form, the phone number of the person contracting to have the event catered.

If you continue using the old forms COM/ATTB-011-2 until your supply on-hand is exhausted, **the phone number of the person contracting to have the event catered must be provided on all copies of the form before it is distributed.** As a reminder, the pink copy is to be filed with the local board of License Commissioners in the jurisdiction where the event will be conducted no later than 5 days prior to the event. Distribution of incomplete forms will not satisfy this requirement.

Questions concerning this bulletin and the revised forms can be directed to Von Comer at (410) 260-7327, or Christie Mattox at (410) 260-7312.

Larry W. Tolliver
Director

Attachments