

Maryland Tax Connect

Request A Payment Plan Guide



Request A Payment Plan

The following pages outline the steps for requesting an Individual Payment Plan on Maryland Tax Connect as a **Registered User**.

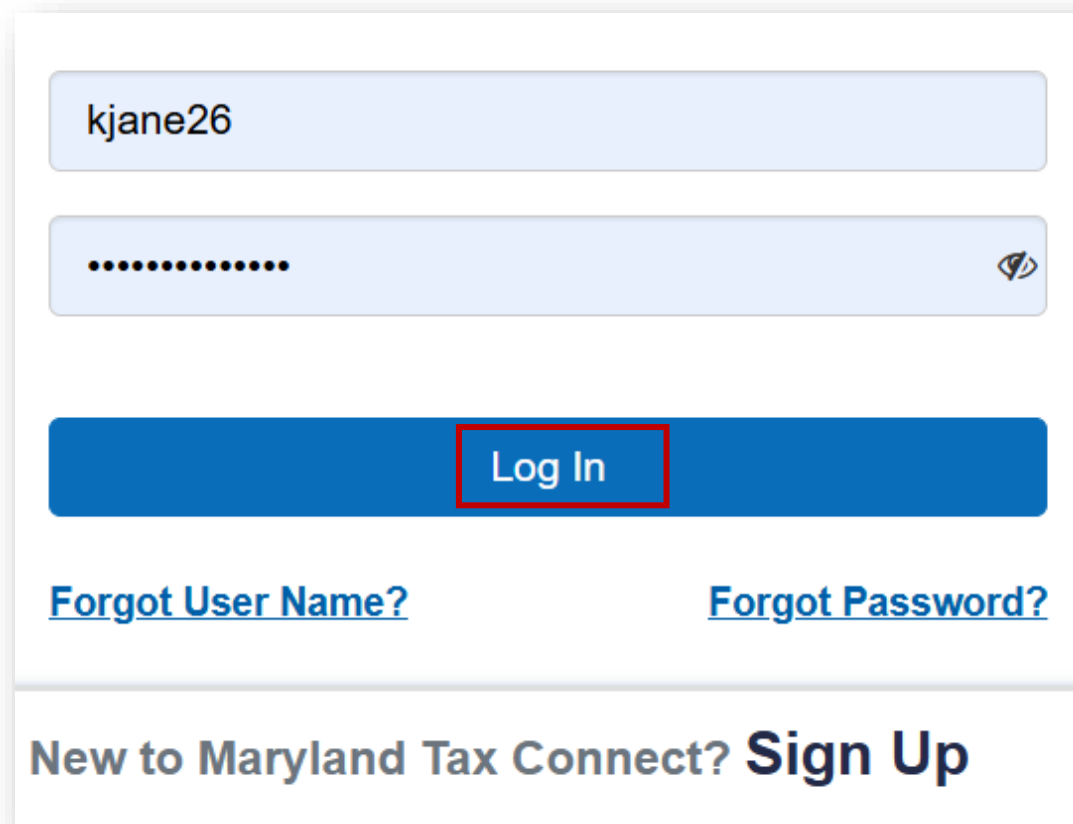
Note: Taxpayers can only have **one active** payment plan at a time. All eligible past and current liabilities will be combined into one comprehensive plan.

You must first [Register](#) for a Maryland Tax Connect (MTC) Profile and link your Individual Income Tax Account to request a Payment Plan.



Log In-Registered User

Log-in to your Maryland Tax Connect Profile using your **User ID** and **Password**.



The screenshot shows a login form with two input fields: the first contains the text 'kjane26' and the second contains a series of dots, indicating a password field. To the right of the password field is an eye icon for toggling visibility. Below the fields is a blue 'Log In' button, which is highlighted with a red rectangular box. Underneath the button are two links: 'Forgot User Name?' and 'Forgot Password?'. At the bottom of the form is a section with the text 'New to Maryland Tax Connect? Sign Up'.

kjane26

.....

Log In

[Forgot User Name?](#) [Forgot Password?](#)

New to Maryland Tax Connect? **Sign Up**



Tax Accounts Page

After logging in as an Administrator or an Authorized User, you will land on their Tax Accounts page. Any tax account liabilities will be listed under **Account Balances**.

Note: Both Individual and Business Tax Account Types will appear under a single profile. **Use the Select Account option to locate your Individual Income Tax Account type.**

The screenshot displays the Maryland Tax Connect interface. The top navigation bar includes links for Maryland Tax Connect Home, Profile Information, Account Inquiry, File and Pay, Transmitter Transactions, Secure Message Center, and Service Requests. The main content area is divided into three sections: a welcome message, a User Profile Summary, and 1099-G Electronic Delivery Preferences. The 'Tax Accounts' section is highlighted with a red box and contains a table with columns for Account Type, Account ID, Address, Last Activity Date, and Last Period Filed. The 'Account Balances' section is also highlighted with a red box and contains a table with columns for Account Type, Account ID, Period End Date, Balance, and Status. A 'Select an Account' button is located at the bottom of the page.

Account Type	Account ID	Address	Last Activity Date	Last Period Filed
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	201 POST OAK CT, HYATTSVILLE, MD 20785-4735 UNITED STATES	09/01/2026	12/31/2024

Showing 1 to 1 of 1 entries

Account Type	Account ID	Period End Date	Balance	Status
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	12/31/2025	\$11,540.66	ACTIVE
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	12/31/2024	\$9,888.66	ACTIVE

Showing 1 to 2 of 2 entries

Account Information

KAREN JANE
201 POST OAK CT
201 POST OAK CT
HYATTSVILLE, MD 20785-4735
UNITED STATES

Select an Account



Request a Payment Plans

On the Tax Accounts page, select **File and Pay** and **Request Payment Plan** from the drop-down menu.

Note: Once a payment plan is successfully created you can come back to the **File and Pay** tab and select **Manage Payment Plans** to make changes (see slides 20 & 21).

The screenshot displays the Maryland Tax Connect user interface. At the top, a navigation bar includes links for 'Maryland Tax Connect Home', 'Profile Information', 'Account Inquiry', 'File and Pay' (highlighted with a red box), and 'Transmitter Transactions'. Below this, a secondary bar contains 'Secure Message Center' and 'Service Requests'. A central dropdown menu is open, listing options: 'File a Form', 'Saved and Submitted Items', 'Request Payment Plan' (highlighted with a red box), 'Make a Payment', 'View Scheduled Payments', 'Manage Payment Plans' (highlighted with a red box), and 'Renewal Services'. The left sidebar shows a welcome message to Karen, login details, and a 'User Profile Summary' section with contact information. The right sidebar features a 'Last Period Filled' table with one entry for 12/31/2024, and a 'Status' table with two entries: \$11,540.66 (ACTIVE) and \$9,888.66 (ACTIVE). A 'Make Payment' button is also visible.

Last Period Filled	
12/31/2024	

Status	
\$11,540.66	ACTIVE
\$9,888.66	ACTIVE



Terms and Conditions

Maryland Tax Connect Users must agree to the Portal Terms of Use. Review and **Select the checkbox** stating you agree to the Terms & Conditions. Then select **Next** to proceed.

Home Profile Information Account Inquiry File and Pay Transmitter Transactions Secure Message Center Service Requests

File and Pay / Request Payment Plan

Please review the terms and conditions for payment plans. If you agree, please scroll to the bottom of the terms and conditions and select the check box. Then select the Next button at the bottom of the page. If you do not agree to the terms and conditions, please select the Cancel button at the bottom of the page.

Request Payment Plan

* indicates required field

Terms & Conditions

c. If that appointment is based on you holding a certain qualification (for example, as a registered tax agent), you must currently hold that qualification that qualification must not currently be suspended or cancelled.

Privacy Protection

COM is committed to respecting users' privacy and security. Please see our Privacy Policy for further information about browsing, security, e-mail use, cookies and more.

Data Policy

By using data made available through Portal, the user agrees to all the conditions stated in the Data Policy.

Modification or Termination of Service

COM reserves the right to modify, discontinue, suspend or terminate access to Portal and to modify these TOU at any time. You will be notified of such changes by through Portal or a notice sent to the contact point listed in your user information. COM will not be liable for any such modification, discontinuation, suspension or termination. You can review the most current version of the TOU on our website at any time.

Acceptance of Terms of Use

You may accept and agree to these TOU of Portal on behalf of a business, organization, agency or yourself by checking "I Agree" below. By checking the "I Agree" Box below you affirm that you have read these TOU, that you have the authority to agree to these TOU on behalf of your business, organization, agency or yourself and that the business, organization, agency or yourself will be bound by these TOU. Before you check the "I Agree" box, please carefully read the terms and conditions contained in this TOU.

☒ * I agree to the above Terms & Conditions

Cancel Next



Outstanding Debits

Any **Filing Period** eligible for a payment plan will appear under **Outstanding Debts**. Select your Individual Income Tax Account Type. Then select **Next** to proceed.

File and Pay / Request Payment Plan

Request Payment Plan ?

Confirm the outstanding debts to be included in this payment plan. If you agree with the outstanding debts for this payment plan, select the Next button at the bottom of the page. If you do not agree with the outstanding debt for the payment plan, select the Cancel button at the bottom of the page.

* indicates required field

Outstanding Debts

Taxpayer Name KAREN JANE

Account Type	Account ID	Filing Period	Tax	Penalty	Interest	Payments	Balance Due
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	12/31/2025	\$10,000.00	\$1,000.00	\$540.66	\$0.00	\$11,540.66
Total Amount							\$11,540.66

Showing 1 to 1 of 1 entries

CancelNext



Down Payment

Select a Down Payment Preference and Down Payment amount. Then **Scroll down** to continue.

Note: *This taxpayer selected a Down Payment Amount. However, If choose a percentage, enter the percent of the total amount of the payment plan you would like to make* **Example:** *Owe \$100 x 10%=\$10.*

Maryland Tax Connect Home Profile Information - Account Inquiry - File and Pay - Transmitter Transactions -

Secure Message Center - Service Requests -

File and Pay / Request Payment Plan

Request Payment Plan

Set up the terms of your payment plan below.

Payment Plan Balance

Taxpayer Name KAREN JANE

Total Outstanding Debt \$11,540.66

Down Payment

A down payment is not required for a payment plan. If you would like to make a down payment, select the check box for your down payment preference. If you choose down payment amount, please enter the amount of the down payment. If you choose down payment percentage, enter the percent of the total amount of the payment plan you would like to make. For example, if you owe \$100 and make a 10% down payment then your down payment amount will be \$10.

Down Payment Preference

☒ Down Payment Amount

☐ Down Payment Percentage

Down Payment \$ 1,540.66



Installment Preference

Select an Installment Preference and an Installment Amount. Then select **Next** to proceed. If you select **Number of Installments**, your amount is based on the duration (desired months) and remaining balance (including penalty & interest). **Example: Owe \$10,000 x 24 months= \$417.66.**

Note: This Taxpayer enter a specific Installment Amount.

Maryland Tax Connect Home Profile Information Account Inquiry File and Pay Transmitter Transactions Secure Message Center Service Requests

Select the installment preference for your payment plan. If you choose installment amount, enter a dollar amount greater than \$1 in the installment amount box. Next, choose a payment frequency from the frequency drop down. The system will calculate the duration of the payment plan up to 48 months. For example, if you owe \$100 and select to pay \$20 each installment on a monthly frequency your payment plan will be 5 months. If your installment preference is the number of installments, enter that number into the number of installments box. Next, choose a payment frequency from the frequency drop down. For example, if you owe \$100 and select 5 installments and a monthly frequency your payments will be \$20 over 5 months. Finally, select the first due date for your payment plan.

Installment Preference ☒ Installment Amount ☐ Number of Installments

* Installment Amount \$ 418.00

* Frequency Monthly

* First Due Date 10/01/2026

* Payment Method ACH DIRECT DEBIT

AutoPay ☐

Back Cancel Next



Payment Details

Review your Payment Plan Details including **Effective date, Duration, Installment Amount and Total Amount due**. Then **Scroll down** to continue.

[Maryland Tax Connect Home](#) [Profile Information](#) [Account Inquiry](#) [File and Pay](#) [Transmitter Transactions](#)
[Secure Message Center](#) [Service Requests](#)

File and Pay / Request Payment Plan

Request Payment Plan ?

Review the terms of your payment plan below. If you agree to the terms of your payment plan, select the Confirm button at the bottom of the page. If you would like to make changes to your payment plan, select the Back button at the bottom of your page. If you would like to cancel your payment plan without submitting or making a change, select the Cancel button at the bottom of the page.

Payment Plan Details

Taxpayer Name	KAREN JANE	Down Payment Amount	\$1,540.66	Total Penalty	\$0.00
Effective Date	10/01/2026	Installment Amount	\$418.00	Total Interest	\$1,529.06
Frequency	MONTHLY	Final Payment Amount	\$0.00	Total Amount	\$9,447.75
Duration	23				



Payment Plan Installments

Continue reviewing Installment details. **Scroll down** to continue reviewing.

Note: *This installment plan has two pages, showing 1 to 15.*

Maryland Tax Connect Home

Profile Information -

Account Inquiry -

File and Pay -

Transmitter Transactions -

Secure Message Center -

Service Requests -

Payment Plan Installments

Installment Number	Due Date	Payment Amount	Balance Due After Payment
1	10/01/2026	\$418.00	\$8,540.29
2	11/01/2026	\$418.00	\$8,200.01
3	12/01/2026	\$418.00	\$7,856.47
4	01/01/2027	\$418.00	\$7,509.65
5	02/01/2027	\$418.00	\$7,159.51
6	03/01/2027	\$418.00	\$6,806.02
7	04/01/2027	\$418.00	\$6,449.15
8	05/01/2027	\$418.00	\$6,088.86
9	06/01/2027	\$418.00	\$5,725.12
10	07/01/2027	\$418.00	\$5,357.90
11	08/01/2027	\$418.00	\$4,987.17
12	09/01/2027	\$418.00	\$4,612.89
13	10/01/2027	\$418.00	\$4,235.03
14	11/01/2027	\$418.00	\$3,853.55
15	12/01/2027	\$418.00	\$3,468.42

Showing 1 to 15 of 23 entries

1

2



Payment Plan Installments Continued

Continue reviewing Installment details. Select **Confirm** to proceed.

Note: This installment plan has two pages, showing 16 to 23.

[Maryland Tax Connect Home](#) [Profile Information](#) [Account Inquiry](#) [File and Pay](#) [Transmitter Transactions](#)
[Secure Message Center](#) [Service Requests](#)

Payment Plan Details

Taxpayer Name	KAREN JANE	Down Payment Amount	\$1,540.66	Total Penalty	\$0.00
Effective Date	10/01/2026	Installment Amount	\$418.00	Total Interest	\$1,529.06
Frequency	MONTHLY	Final Payment Amount	\$0.00	Total Amount	\$9,447.75
Duration	23				

Payment Plan Installments

Installment Number	Due Date	Payment Amount	Balance Due After Payment
16	01/01/2028	\$418.00	\$3,079.61
17	02/01/2028	\$418.00	\$2,667.08
18	03/01/2028	\$418.00	\$2,250.79
19	04/01/2028	\$418.00	\$1,890.71
20	05/01/2028	\$418.00	\$1,486.80
21	06/01/2028	\$418.00	\$1,079.03
22	07/01/2028	\$418.00	\$667.36
23	08/01/2028	\$251.75	\$251.75

Showing 16 to 23 of 23 entries

Payment Plan Debts Included

Account Type	Account ID	Filing Period	Tax	Penalty	Interest	Payments	Balance Due
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	12/31/2025	\$10,000.00	\$1,000.00	\$540.66	\$0.00	\$11,540.66
						Total Amount	\$11,540.66

Showing 1 to 1 of 1 entries

[Back](#) [Cancel](#) [Confirm](#)



Confirm Payment Plan Details

Confirm your payment plan details including calculated penalty and interest. If you want to make changes, use the **Back Button**.

Maryland Tax Connect Home

Profile Information

Account Inquiry

File and Pay

Transmitter Transactions

Secure Message Center

Service Requests

Showing 1 to 15 of 23 entries

⏪

⏩

1

2

⏪

⏩

Payment Plan Debts Included

Account Type	Account ID	Filing Period	Tax	Penalty	Interest	Payments	Balance Due
INDIVIDUAL INCOME TAX	SSN: xxx-xx-4768	12/31/2025	\$10,000.00	\$1,000.00	\$540.66	\$0.00	\$11,540.66
Total Amount							\$11,540.66

Showing 1 to 1 of 1 entries

⏪

⏩

1

⏪

⏩

⏪ Back

Cancel

Confirm



ACH Direct Debit Payment

Select **Next** to process your ACH direct debit for the specified down payment amount.

Maryland Tax Connect Home

Profile Information

Account Inquiry

File and Pay

Transmitter Transactions

Secure Message Center

Service Requests

File and Pay / Make a Payment

Down Payment ?

* indicates required field

Review your down payment amount and select the Next button to continue.

Down Payment Amount

\$

1,540.66

* Payment Method

ACH DIRECT DEBIT

Next



Schedule Electronic Payment

Provide bank details for ACH debit payment. Fields marked with an * are required. Then **Scroll down** to continue.
Note: *If you already have a bank on file from business tax payments select the first option instead.*

The screenshot shows the 'Schedule Electronic Payment' page on the Maryland Tax Connect website. The top navigation bar includes links for 'Maryland Tax Connect Home', 'Profile Information', 'Account Inquiry', 'File and Pay', 'Transmitter Transactions', 'Secure Message Center', and 'Service Requests'. The breadcrumb trail indicates 'File and Pay / Make a Payment'. The main heading is 'Schedule Electronic Payment' with a help icon. A red asterisk indicates required fields. A dark blue box contains instructions: 'Make an electronic payment directly from your bank account. This MUST be a US Bank or Financial Institution (credit union, mutual fund, brokerage firm etc.) If the Date Of Withdraw falls on a weekend or bank holiday then the transaction will take place on the next business day.' Below this, another dark blue box states: 'Additional Penalty and Interest may accrue if payment is not made as of 02-Sep-2026.' The form displays 'Taxpayer Name: KAREN JANE' and 'Payment Amount: \$1,540.66'. There are two radio button options: 'Use an existing Bank Account' (which is highlighted with a red box) and 'Add New Bank Account' (which is also highlighted with a red box). Below the 'Use an existing Bank Account' option, there is a label 'Please select a Bank Account' and a dropdown menu currently showing 'None'.

Maryland Tax Connect Home Profile Information Account Inquiry File and Pay Transmitter Transactions Secure Message Center Service Requests

File and Pay / Make a Payment

Schedule Electronic Payment ?

* indicates required field

Make an electronic payment directly from your bank account. This MUST be a US Bank or Financial Institution (credit union, mutual fund, brokerage firm etc.) If the Date Of Withdraw falls on a weekend or bank holiday then the transaction will take place on the next business day.

Additional Penalty and Interest may accrue if payment is not made as of 02-Sep-2026.

Taxpayer Name: KAREN JANE Payment Amount: \$1,540.66

☒ Use an existing Bank Account

Please select a Bank Account None

☐ Add New Bank Account



Authorize Withdrawal

Continue entering bank details and effective date. Then **check the box** stating; ***I hereby authorize the withdrawal of funds as specified above for tax payments.*** Fields marked with an * are required. Select **Submit** to proceed.

Note: You can add a “*nickname*” and save your New Bank Account information for future use.

Maryland Tax Connect Home Profile Information- Account Inquiry- File and Pay- Transmitter Transactions-
Secure Message Center- Service Requests-

☒ Add New Bank Account

* Bank Routing Number: 031176110

* Bank Account Number: 46048901895

* Confirm Bank Account Number: 46048901895

* Bank Account Type: PERSONAL/CONSUMER CHECKING

* Bank Account Holder Name: Karen Jane

* Phone: 4102607980

Nickname: MDTax Enter a "nickname" for this account if you would like to save it for future payments.

Enter Payment Effective Date and Authorization

* Effective Date: Wednesday, 09/02/2026

☒ * I hereby authorize the withdrawal of funds as specified above for tax payments.

Back Submit



Confirm Your Payment

Confirm your payment amount and method. Select the **Back Button** to make changes or **Confirm** to proceed.

Maryland Tax Connect Home Profile Information Account Inquiry File and Pay Transmitter Transactions

Secure Message Center Service Requests

File and Pay / Make a Payment

Confirm Your Payment ?

Payment Amount: \$1,540.66
Payment Method: PERSONAL/CONSUMER CHECKING

[← Back](#) [Confirm](#)



Authorization

Select **Yes** to acknowledge and confirm that you are authorized to request a payment plan for this Individual Income Tax Account. Select **No** to go back and make changes.

Maryland Tax Connect Home

Profile Information

Account Inquiry

File and Pay

Transmitter Transactions

Secure Message Center

Service Requests

File and Pay / Make a Payment

Request Payment Plan

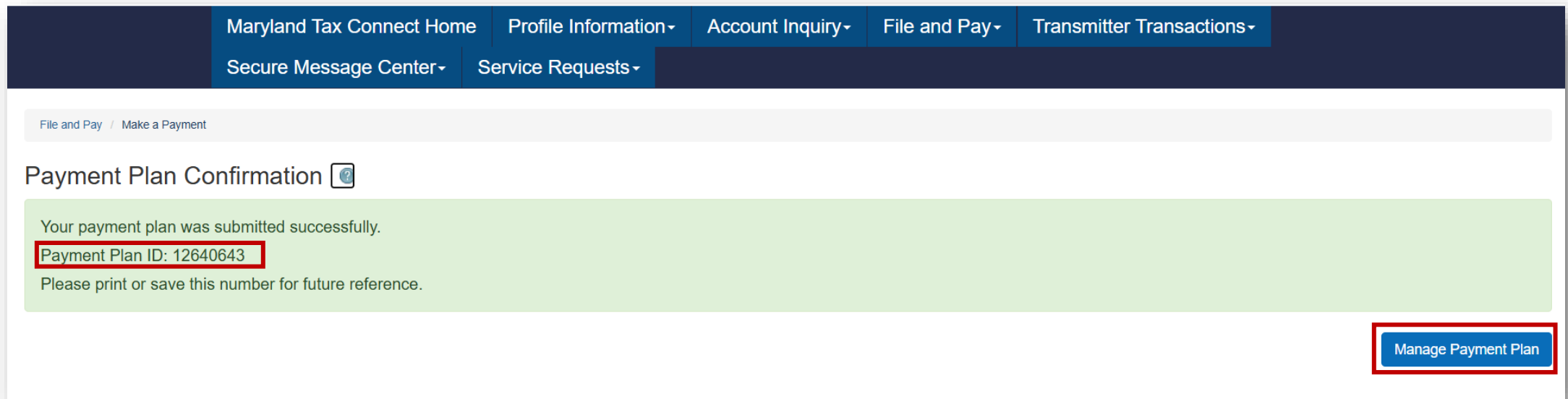
Upon knowledge of a possible penalty being incurred, I acknowledge that I am authorized to request this payment plan online. Please select the "Yes" button if you agree. Select the "No" button to cancel the submission and go back to the previous page.

No

Yes

Payment Plan Confirmation

All successful payment plans will generate a **Payment Plan ID Number**. Retain number for tracking and inquires. select **Manage Payment Plan** to view or edit existing plan.



The screenshot shows the Maryland Tax Connect interface. At the top is a dark blue navigation bar with links: Maryland Tax Connect Home, Profile Information, Account Inquiry, File and Pay, Transmitter Transactions, Secure Message Center, and Service Requests. Below this is a breadcrumb trail: File and Pay / Make a Payment. The main heading is 'Payment Plan Confirmation' with a printer icon. A green success message states: 'Your payment plan was submitted successfully.' Below this, the 'Payment Plan ID: 12640643' is displayed and highlighted with a red box. A note follows: 'Please print or save this number for future reference.' In the bottom right corner, a blue button labeled 'Manage Payment Plan' is also highlighted with a red box.

Maryland Tax Connect Home Profile Information Account Inquiry File and Pay Transmitter Transactions Secure Message Center Service Requests

File and Pay / Make a Payment

Payment Plan Confirmation

Your payment plan was submitted successfully.

Payment Plan ID: 12640643

Please print or save this number for future reference.

[Manage Payment Plan](#)



Manage Payment Plans

On the Tax Accounts page select **Manage Payment Plans** from the drop-down menu.

The screenshot displays the Maryland Tax Connect user interface. At the top, a navigation bar includes links for 'Maryland Tax Connect Home', 'Profile Information', 'Account Inquiry', 'File and Pay' (highlighted with a red box), and 'Transmitter Transactions'. Below this, a secondary bar contains 'Secure Message Center' and 'Service Requests'. A dropdown menu is open from the 'File and Pay' link, listing options: 'File a Form', 'Saved and Submitted Items', 'Request Payment Plan', 'Make a Payment', 'View Scheduled Payments', 'Manage Payment Plans' (highlighted with a red box), and 'Renewal Services'. The main content area on the left shows a welcome message to Karen, a 'User Profile Summary' with contact details, '1099-G Electronic Delivery Preferences', and 'Account Information'. On the right, there are sections for 'Last Period Filled' (12/31/2024) and a table of payment plan status.

Last Period Filled	
	12/31/2024

Status	
\$11,540.66	ACTIVE
\$9,888.66	ACTIVE



Manage Payment Plan Options

On the **Manage Payment Plans** page, you have the option to ***Make Down Payment***, ***Manage Auto Pay***, or ***Make One-Time Payment***. Select the **Maryland Tax Connect Home** tab to return to your Tax Accounts page.

Maryland Tax Connect Home						
Secure Message Center						
Service Requests						
Profile Information						
Account Inquiry						
File and Pay						
Transmitter Transactions						
Payment Plan Installments						
Installment	Due Date	Payment Amount	Balance Due After Payment	Paid		
1	10/01/2026	\$418.00	\$8,540.29	No		
2	11/01/2026	\$418.00	\$8,200.01	No		
3	12/01/2026	\$418.00	\$7,856.47	No		
4	01/01/2027	\$418.00	\$7,509.65	No		
5	02/01/2027	\$418.00	\$7,159.51	No		
6	03/01/2027	\$418.00	\$6,806.02	No		
7	04/01/2027	\$418.00	\$6,449.15	No		
8	05/01/2027	\$418.00	\$6,088.86	No		
9	06/01/2027	\$418.00	\$5,725.12	No		
10	07/01/2027	\$418.00	\$5,357.90	No		
11	08/01/2027	\$418.00	\$4,987.17	No		
12	09/01/2027	\$418.00	\$4,612.89	No		
13	10/01/2027	\$418.00	\$4,235.03	No		
14	11/01/2027	\$418.00	\$3,853.55	No		
15	12/01/2027	\$418.00	\$3,468.42	No		

Showing 1 to 15 of 23 entries

1 2

Make Down Payment Manage Auto Pay Make One-Time Payment



WELCOME TO MARYLAND TAX CONNECT!

You have now successfully requested a **Payment Plan!**

For additional assistance contact Taxpayer Services

Monday-Friday, 8:30am-4:30pm. EDT
at 1-800-638-2937 or 410-260-7980.